Registering for the West LegalEdcenter Academic Outreach Program

To register for the Thomson Reuters West LegalEdcenter Academic Outreach program, please follow the steps below:

1. To register, you’ll need the email address associated with your current OnePass. You can find it here: https://lawschool.thomsonreuters.com/manage-my-account/

2. After verifying the email address tied to your OnePass, Copy and Paste the following link into your Web Browser:
   
   http://westlegaledcenter.com/registration/linkRegistration.jsf?sid=ZvtddF/G3QxL+XFsai1tEQ==&fid=IA5Xf6eBGBjoByYVRqxBFQ==&firm=Thomson+Reuters+Academic+Outreach+-+2020&subscription=Academic+Outreach+Subscription+-+2020

   Make sure that the header reads Thomson Reuters Academic Outreach – 2020.

3. Complete the information on the form and click the SUBMIT button. You should now see the following confirmation page:
Registering for the West LegalEdcenter Academic Outreach Program

4. You will have received the registration email below at the address entered into the registration form. Click on the Confirm Registration button within the email (see below).

5. Once you click on the Confirm Registration button you will be directed to the West LegalEdcenter log on screen and will be able to enter the site by using the username and password associated with your OnePass account.
Registering for the West LegalEdcenter Academic Outreach Program

6. Once you are logged in, in order to see only the programs included in the Academic Outreach program at no cost, the following the following steps:
   - You must use the Search Catalog tab in the upper center
   - You must leave the Program Selection field set to Subscription (which is the default)
   - Click on Search

7. If you do this, the results of your search will only include programs within the sub. Select the On-Demand Tab and you will now see the full listing of the programs available for review: (The pricing is crossed out because we are providing this content at no charge.)
Registering for the West LegalEdcenter Academic Outreach Program